

Iowa Campus Compact AmeriCorps VISTA Project
Site Memorandum of Understanding
2011 Start Dates

This document details the roles and responsibilities of an Iowa Campus Compact AmeriCorps VISTA Site and Supervisor(s).

Please return this document with the application and VAD.

As an IACC AmeriCorps VISTA Site we agree to:

- Pay the required cost (\$6,000 for full-time, \$100 for Summer Associate) in a timely manner
- Provide appropriate office space, supplies, phone, Internet connection, and other physical accommodations as necessary
- Provide adequate budget support for member travel and work
- Appropriately integrate the VISTA member into staff
- Abide by all Corporation for National and Community service policies and guidelines
- Provide agreed upon additional benefits to member (housing/meals, etc)
- Provide IACC or CNCS with any necessary information regarding your VISTA
- Work with IACC to address any supervisor-related issues

As an IACC AmeriCorps VISTA Supervisor I agree to:

- Participate in VISTA Supervisor calls
- Attend any required trainings
- Perform regular VISTA member performance evaluations
- Provide VISTA member with opportunity to give regular supervisor feedback
- Abide by all Corporation for National and Community service policies and guidelines
- Review VISTA member reports on a regular basis
- Communicate and inform your campus and president of your VISTA member's work
- Assist IACC in improving the overall VISTA Project

Site Name:

Supervisor(s) Signature(s) and Date:

Organizational Fiscal Officer Signature and Date:
